LOCUM BILLING IN THE BLENDED CAPITATION MODEL

According to Blended Capitation Model for Primary Care Schedule R 3.10 Blended Capitation Group physicians will hire and pay locums as needed. The locum replacing a Blended Capitation group physician will not be paid by MCP directly for this work. The physician who is hiring the locum will need to apply for a new payee number from MCP physician's services for the purpose of having a locum work for them.

The locum user account will be set up as before with the exception of the locum's provider card that is attached to the user account. The billing number on the provider card will be the locum's billing number but the payee number will be the physician's new payee number that they have applied for to use for a locum.

The locum must still complete a MCP Locum Documentation/Declaration form to Provider Services to identify where they are working. The locum must also complete an MCP Electronic Billing application for each EMR that they work in. The locum will generate the Fee for Service claims for both in-basket and out of basket claims for Blended Capitation attached and non-attached patients. The physician will be paid by MCP for the work the locum does and the physician will pay the locum.

Locums Working For Multiple Providers

Each provider in the clinic will have their own unique payee number for locums. A locum working in a Blended Capitation group will need to have their provider card of their user account updated with the different payee numbers depending on the physician they are replacing in the Blended Capitation group.

If a locum who is primarily working for one physician ends up seeing patients of other physicians in the Blended Capitation group, they need to consider the payment process. Some potential options:

1. All payment goes to the one physician and the clinic decides how to reconcile payments amongst their group.
2. Hold all billing until the end of the day and complete billing for patients seen by provider.
   - For example, bill all patients for Provider A with Provider A's payee number in the locum provider card. Once completed, change provider card payee number to Provider B's payee number, then complete all billing for Provider B's patients and so on.

3. Create the bills and leave in pending throughout the day then approve bills in batches based on changing the locum's payee number to the correct provider's payee number as outlined in option 2.

In summary, if a locum is seeing more than one provider's patients in a day they will need to update the provider card with the correct payee# for the provider they are billing for. This can be done by providers or billing staff.