

# **EMR User Training Request Application**

## **Step 1: Clinic Information**

Clinic Legal Name		Zone/Region
Clinic Address	<del></del>	City/Town/Postal Code
Clinic Phone #	Clinic Email Address	Clinic ID/Mnemonic
Step 2: User Information		
Last Name	First Name	Middle Name/Initial
Email Address	Main Phone #	Direct/Cell Phone #
Role	Specialty	License #
Provider Mnemonic	Billing #	<u> </u>
FFS Provider FFS Spec	cialist FFS in NLHS S	alarid Provider Salaried Specialist
Anticipated Start Date	Have you used Med Access before?	Med Access Comfort Level
What dates are you available for trai	ning (please provide 3 options below).	
Date 1:	Date 2:	Date 3:
If possible, please provide a user wit	h the same access you are requesting:	
What topics would you like covered	during the training session?	
Are you part of a Blended Capitation	Group? If yes, please	specify group:



#### **EMR User Training Request Application**

#### Step 3: Authorization

I,, as the cli	nic signing authority, authorize
to access to personal health information of patients	in the clinic named above.
Clinic Signing Authority Signature	Date

### **Step 5: Submit Application**

Email or fax completed form to:

Email: info@edocsnl.ca

Fax: (709) 752-6529

**Note**: MCP must be contacted and updated if the new Provider will be using Med Access for billing.

Personal information collected on this form is collected under the Newfoundland and Labrador Access to Information and Protection of Privacy Act and will only be used for the administration of eDOCSNL. Inquiries about the use and protection of this personal information should be directed to the ATIPPA Coordinator at NL Health Services.