

User Guide

Med Access EMR: Documentation of Multiple Immunizations in EMR

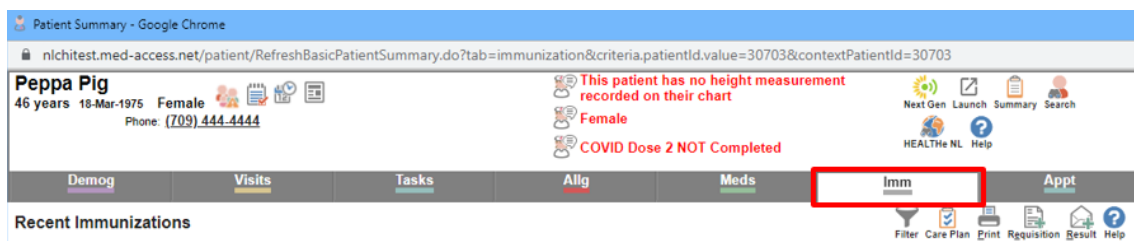
1. Log in and select the daysheet.
2. Assign the appointment to an Immunizer on the daysheet.
3. Complete the *Consent and Immunization* Form for the indicated appointment type.
4. Follow the steps below to complete the documentation for the second immunization.

Documenting the Second *Consent and Immunization* Form

1. Left click on the *Patient Name* in the daysheet to open the patient chart.



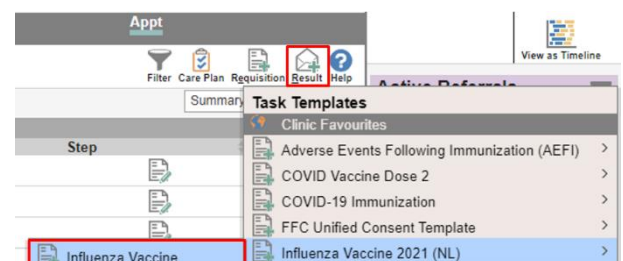
2. With the patient chart open, click on the *IMM* tab.



3. Right click on *Result* and select the appropriate vaccine template for the second administration from the Task Template list.

A. To add the 2021 Influenza vaccine;

- i. Select **Influenza Vaccine 2021 (NL)* from the Task Templates list.
- ii. Then hover over the vaccine name in the list and click on *Influenza Vaccine* to load the consent.
- iii. Complete *Influenza* consent and Save.



B. To add the COVID 19 Immunization

- i. Select *COVID 19 Immunization* from the Task Templates List.
- ii. Then hover over the vaccine name in the list and click on *COVID 19 – Immunization* to load the consent.
- iii. Complete *COVID 19* consent and Save.

