

Addition of a Provider Application (PHC)

To add a new Provider to your clinic, please complete the steps below.

Note:

- The clinic signing authority must approve the addition of a new provider.
- The process to add a Provider can take between 8 and 12 weeks.
- Scheduling will be done in collaboration with TELUS, the RHA and the eDOCSNL Program.

Step 1: Clinic Information

Clinic Legal Name		Corporation #	
Street Address	City/Town	Postal Code	

Step 2: Provider Add Information

Complete the table below with the new Provider's information.

Last Name	First Name	Middle Name/Initial
Provider Type	License #	Provider Mnemonic
MCP Billing #	Email	
Main Phone	Direct Phone	
Previous formal* TELUS Med Access training?	If yes, where was the training?	
Do you currently have an EMR license at another clinic?	If yes, what is the name of the clinic?	
Anticipated Start Date	Lab Results Set Up	

Note: MCP must be contacted and updated if the new Provider will be using Med Access for **billing**.

* Formal training – new provider was a licenced provider at the clinic with training provided by a learning specialist from TELUS

Step 3: Authorize New Physician

I, _____, as the clinic signing authority, authorize _____ (new provider name) to access the personal health information of patients in the clinic named above.

Clinic Signing Authority

Date

Step 4: Submit Application

Email, fax or mail completed form to:

eDOCSNL, c/o NL Centre for Health Information,
70 O'Leary Avenue, St. John's, NL, A1B 2C7

Email: info@edocsnl.ca **Fax:** 709-752-6529

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