

eDOCSNL ON-SITE ACTIVITIES DURING AN INFECTIOUS DISEASE OUTBREAK POLICY

POLICY STATEMENT

This policy governs the on-site staff safety standards that must be adhered to in order to avail of eDOCSNL On-Site Deployment or Support activities during an infectious disease outbreak. Failure to adhere to safety standards could result in cancellation of on-site activity and rescheduling, possibly at a cost to the clinic.

INTENT

The intent of this policy is to communicate to Fee for Service clinics, RHA's, DHCS and Primary Health Care teams in Newfoundland and Labrador (Stakeholders) the eDOCSNL expectations regarding safety standards that must be in place for on-site activities during infectious disease outbreaks and the impact of non-adherence to these standards on the activity.

POLICY SPECIFICS

During an infectious disease outbreak, eDOCSNL will follow occupational safety principles put forward by NLCHI following guidance from Public Health. On-site activities will only be permitted when Public Health, Governmental Organizations, NLCHI and/or the Regional Health Authorities indicate that they can be carried out safely by following these principles.

When it is appropriate to resume on-site activities, eDOCSNL requires all stakeholders requesting On-Site Deployment or Support activities to complete an infectious disease risk assessment and will be provided with the Clinic Checklist Required for eDOCSNL On-site Activities During an Infectious Disease Outbreak, which have been developed with guidance from NLCHI Human Resources and Provincial Occupational Health & Safety guidelines in response to OH&S legislation. These tools will change with Public Health guidance in response to the nature of the outbreak in question.

This clinic safety assessment and agreement will be provided to the clinic with the eDOCSNL Program Application and must be submitted to info@edocsnl.ca at least two weeks prior to a clinic's scheduled deployment/support activities or the clinic will become ineligible for the planned on-site support.

With appropriate paperwork in place, the clinic will be scheduled for On-Site Deployment/Support. Twenty-four hours prior to the activity, eDOCSNL will require an update and upon arrival, eDOCSNL staff will review the same agreement to ensure personal safety standards are in place. If any discrepancies are identified and are unable to be resolved to the satisfaction of eDOCSNL, staff have been advised to immediately vacate the site.

Failure to adhere to these guidelines may result in a clinic's deployment date being rescheduled. Any costs associated with rescheduling the activity would be the responsibility of the clinic.

eDOCSNL Program Staff will adhere to Public Health guidelines to protect patients and clinic staff when on-site. Any deviation from these protocols will be reported by the affected clinic and addressed by the employer.

BACKGROUND

Associated Resources:

eDOCSNL Deployment Policy

eDOCSNL Deployment Cancellation Policy

Clinic Checklist Required for eDOCSNL On-site Activities during an Infectious Disease Outbreak

“MEMO: Resumption of On-site activities” communication to providers

APPROVAL

Approved by: EMR Management Committee

Revision History:

Initially Approved: Date

Revised: