



The Provincial Forms Standardization Working Group (PFSWG) is leading the process to standardize forms that support the clinical business processes of the Regional Health Authorities (RHAs) and the provincial Electronic Medical Record (EMR) program, eDOCSNL.

*Partners: RHAs, DHCS, NLCHI, provincial clinical programs, and clinical and health information management experts.*

## First Provincial Standardized Form

The first provincial form, the Laboratory Outpatient Specimen Collection Requisition was released in July 2018 for use by the RHAs. It has been available in eDOCSNL since October 1. This form replaces all existing versions of the outpatient laboratory requisition.

The content for this form was developed by Dr. Ed Randell and Hedy Dalton-Kenny and the Laboratory Services Advisory Group.

Lessons learned in developing the first provincial form will benefit future forms standardization efforts and processes.

## Toolkit

The *Health Forms Content Standards and Form Development Toolkit* is now available. The document outlines standard processes and procedures for creation, approval and dissemination of forms used in NL public health care settings. Accompanying the toolkit is the Provincial Form Request.

Converting existing health forms to a provincial standard document and purging older versions from circulation will occur over time.

For a copy of the Toolkit and the Provincial Form Request, contact your RHA lead.

## RHA Contact Forms Lead

- Pat Hepditch, Western Health
- Darrin Butler, Eastern Health
- Terry Ings, Central Health
- Nadine Calloway, Labrador-Grenfell Health

## The Goal

- Replace multiple existing forms used for the same purpose with a single, standardized provincial version.
- Eliminate duplication, and reduce the overall number of forms and the need to create new forms locally.

## Next Steps

The PFSWG is now focusing on requisitions for Medical Imaging and the Vascular Lab, as well as the Mental Health and Addictions referral.

Keep watching for the next *Provincial Forms Standardization* update!