

Provincial Forms Standardization



A provincial working group is creating and implementing standardized forms that support the clinical business processes of the Regional Health Authorities (RHAs) and the provincial Electronic Medical Record (EMR) program, eDOCSNL.

Partners: RHAs, DHCS, NLCHI, provincial clinical programs, and clinical and health information management experts.

The Goal

- Replace multiple existing forms used for the same purpose with a single, standardized provincial version.
- Eliminate duplication, and reduce the overall number of forms and the need to create new forms locally.
- Develop provincial form content standards and a toolkit.

Who's Involved

The Provincial Forms Standardization Working Group will collaborate with clinical leaders, clinical user groups and other stakeholders in the development of provincial forms.

The work will be guided by the Provincial Health Information Management Leadership Committee.

Why Standardize Forms

- To ensure the right information is collected to support timely and appropriate patient care.
- To create a consistent and efficient approach to managing forms across the NL health system, reducing overall effort.

Currently, over 3,000 forms are in use across the RHAs and in provider offices to collect information, order diagnostic tests, make referrals and conduct the business of health care.

What's Included

Phase 1: Clinical forms needed for the EMR.

Phase 2: Provincial screening/referral program forms.

Phase 3: Other clinical forms.

All new forms will incorporate content standards (e.g. content & formatting), and use best practices and approaches for information collection.

Standardizing provincial forms is a multi-year undertaking. Overtime, a master forms inventory and repository will be accessible to all stakeholders.

Next Steps

The PFS Working Group has identified a list of priority forms to be updated. The group has also started to develop core content standards. More details about the process, timelines, and contact information will be shared in the next *Provincial Forms Standardization* update.

Keep watching for further information!